**Academic Position Description**

**Clinician Quality and Patient Safety – Clinical MD Full Time**

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| --- | --- | --- |
| **Faculty Name** | **Dr.**  |  |
| **Hospital Site** |  |  |

This academic position description is intended to outline important elements that will be useful in conducting annual reviews and the three-year probationary review; the individual components are not all mandatory but assist in forming a composite picture of a faculty member’s progress.

**General Description**: The Clinician in Patient Safety and Quality will have major clinical and Patient Safety/Quality responsibilities, and will facilitate the research, teaching and education by others. Teaching may be done concurrently with clinical care and/or in organized educational programs.

**Time Distribution:** The faculty member is engaged in academic activities for 80% or more of their professional time. The faculty member also contributes to the provision of clinical service which is essential to the academic mission. The time spent in academic-related activities will be distributed as follows:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Requirements** | **Time Distribution**  | **Description / Comments** |
| **Clinical activity and related Teaching**  | Undergraduate student teaching (e.g. medical pre-clerkship and/or clerkship) typically at least 5 evaluated days/year of student contact. Postgraduate teaching of residents and fellows during the course of clinical anesthesia practice and pain management, ICU, and anesthesia clinics etc. typically at least 12 evaluated days/year of student contact. | 40-80% |  |
|  **Formal Teaching (outside of clinical care)**  | Organization of or teaching in formal courses and CME activities. | 5-10%  |  |
| **Research Activity** | The Clinician in Patient Safety and Quality will be involved in some research activities which might include independent or collaborative authorship on peer-reviewed publications or grants. | 5-10%  |  |
| **Administrative Activity** | You will lead an established Patient Safety or Quality program with clear leadership roles and clear impact. To facilitate this you may obtain supportive funding and/or complete formal Patient Safety/Quality training. | 20-30% |  |

**Reporting Relationship**: The faculty member will report to the Hospital Chief and to the Faculty Department Chair, University of Toronto. The Hospital Department Head and Faculty Department Chair are available to discuss the career development of the faculty member.

**Annual Academic Review:** For each annual review, the Clinician in Patient Safety and Quality must have an up to date CV, a Creative Professional Activity (CPA) dossier and a teaching dossier following the University of Toronto format. He/she must acknowledge the Department of Anesthesia, University of Toronto, on all publications and presentations (oral, written).

**Three – Year Academic Probationary Review:** The progress and contributions in each area of activity will be given a comprehensive review at the end of the first three years of appointment. The review process will be conducted by the Departmental Appointments Committee and the Chair, with input from the Hospital Chief. A satisfactory review will result in a Continuing Annual Appointment with annual reviews. An unsatisfactory review may result in an extension of the probationary period up to two more years or in the termination of the appointment.

Your signature here confirms that you have read and had an opportunity to discuss this appendix and the review process:

|  |  |  |  |
| --- | --- | --- | --- |
| Appointee (Print Name)  | Date |  | Signature |
| Anesthesiologist-in-chief (Print Name) | Date |  | Signature |
| Chair (Print Name) | Date |  | Signature |

 **Annual Review: Years 1 to 3**

**Clinician in Patient Safety and Quality**

The hospital anesthesiologist-in-chief should submit confirmation of research, teaching and administrative activity.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Yr 1** | **Yr 2** | **Yr 3** |
| **Essential Patient Safety and Quality Activities** |  |  |  |
| Established a major Patient Safety and Quality Program |  |  |  |
| Publications related to PS and Q  |  |  |  |
| Funding related to PS and Q |  |  |  |
|  |  |  |  |
| **Evidence of Other Meritorious Research Activities** |  |  |  |
|  documented in CV, teaching dossier, CPA dossier |  |  |  |
| * patents: applied for or obtained
 |  |  |  |
| * establishment of research collaborations/networks
 |  |  |  |
| * applications for peer-review funding
 |  |  |  |
| * publications submitted or in preparation
 |  |  |  |
| * graduate student supervision
 |  |  |  |
| * abstracts or presentations of work at peer-reviewed meetings
 |  |  |  |
| * organization of scientific meetings
 |  |  |  |
| * knowledge translation activities
 |  |  |  |
| * peer-review activities (Journals, Grant committees)
 |  |  |  |
| * leadership role in major industry grant
 |  |  |  |
| * guidelines committees
 |  |  |  |
| * research mentorship activities
 |  |  |  |
| * nominations for research recognition awards or distinctions
 |  |  |  |
| * licensing or commercialization of research discoveries
 |  |  |  |
|  |  |  |  |
| **Evidence of Teaching Activity** |  |  |  |
|  documented in CV |  |  |  |
|  |  |  |  |
| **Evidence of Administrative Activity** |  |  |  |
|  documented in CV |  |  |  |