



ACADEMIC APPOINTMENTS CHECKLIST

Canadian medical graduates must provide:

APPOINTMENT INFORMATION

- Candidate name
- Proposed appointment start date
- Category (e.g. full time)
- Proposed rank
- Online application form (to be submitted by site or candidate)



REQUIRED FROM SITE

- Letter of support from Chief Anesthesiologist
- Academic position description
- Search details



REQUIRED FROM CANDIDATE

- Curriculum Vitae (must follow the UofT format)
- Teaching dossier
- Internal references (3)
- External references (2-3)*
- Copy of CPSO certificate of professional conduct
- Demonstration of teaching effectiveness



* It is understood that some applicants will not have medical experience external to the University, and therefore can only provide internal references. In those cases, applicants should provide 4 - 5 internal reference letters to support their application.